

**qathet REGIONAL DISTRICT**

**BYLAW NO. 570.2, 2026**

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Being a bylaw to amend the establishment of fees and charges for provision of certain  
goods and services by the qathet Regional District  
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WHEREAS under the *Local Government Act* a regional district may, by bylaw, impose fees and charges for goods and services to be supplied by the regional district;

NOW THEREFORE the Board of the qathet Regional District, in open meeting assembled, enacts as follows:

1. Bylaw No. 570 cited as “qathet Regional District Fees and Charges Bylaw No. 570, 2021” is hereby amended as follows:
  - a) By deleting Schedule ‘A’ and substituting the attached Schedule ‘A’.
2. This bylaw may be cited for all purposes as the “qathet Regional District Fees and Charges Bylaw No. 570.2, 2026”.

READ THIS FIRST TIME                      this 13<sup>th</sup> day of January, 2026

READ A SECOND TIME                      this 13<sup>th</sup> day of January, 2026

READ A THIRD TIME                      this 13<sup>th</sup> day of January, 2026

ADOPTED                                      this 13<sup>th</sup> day of January, 2026

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Corporate Officer



### General Fees and Charges

<b>Prints / Photocopies (note 1)</b>	<b>Black &amp; White</b>	<b>Colour</b>
8.5" x 11"	\$0.75	\$1.00
additional pages	\$0.50	\$0.75
8.5" x 14"	\$0.75	\$1.00
additional pages	\$0.50	\$0.75
11" x 17"	\$0.75	\$1.00
additional pages	\$0.50	\$0.75
Any other size (plotter) *	\$1.00 / ft2	\$1.30 / ft2

\* The price for prints / photocopies from the plotter includes the cost of any trimmed paper.

<b>Documents (note 1)</b>	<b>Rate</b>
Board and Committee Agendas and Minutes	No Charge
Bylaws (except as otherwise noted)	Photocopy fees apply - \$10.00 Maximum
Official Community Plan Bylaw	\$10.00
Miscellaneous Regional District Studies/Plans/Reports	Photocopy fees apply - \$10.00 Maximum

<b>Custom Mapping (notes 1 and 2)</b>	<b>Rate</b>
Labour only - plus document print / photocopy fees in this schedule	\$50.00/ hr - prorated as applicable

<b>Digital Mapping (notes 1 and 2)</b>	<b>Rate</b>
ESRI format	\$50.00 each request
Orthophoto .sid File	\$50.00 each file

### Fee Exemptions

The following parties / entities are exempt from the general fees and charges:

1. Other government offices and agencies
2. Elementary, secondary or post-secondary students requiring information for school project purposes
3. qathet Regional District board directors and alternate directors

### Notes:

1. Products and documents include PST and GST.
2. Custom mapping means map customization work requiring in excess of ten minutes of staff time.



### **Service Fees**

<b>Service Fees</b>	<b>Rate</b>
Planning Department Comfort Letter	\$50.00 per hour - prorated as applicable + GST and PST
Processing cannabis related business application referrals	\$350.00
Processing Agricultural Land Reserve applications	Fees as set by the Provincial Agricultural Land Commission
Processing Agricultural Land Reserve Exclusion applications	\$3,000.00
Fax (local)	\$1.50 1st page + \$0.75 additional pages (includes GST)
Fax (long-distance)	\$1.75 1st page + \$0.75 additional pages (includes GST)
Shipping & Handling	At Cost
Dishonoured Cheque	\$25.00
Chargeback	\$35.00
Electric Vehicle Chargers	A fee of \$3.25 per hour shall be paid for using qathet Regional District-owned Level 2 electric vehicle charging stations. The charges shall be calculated to the nearest second, based on how long the vehicle is connected.



## Freedom of Information Fees

An applicant making a request for information shall pay to the qathet Regional District, the maximum fees, and application fee, as set out and authorized by the *Freedom of Information and Protection of Privacy Act*, and the *Freedom of Information and Protection of Privacy Regulation*.

The following maximum fees are legislated under the *Freedom of Information and Protection of Privacy Regulation*. The fees are for applicants other than commercial applicants.

Freedom of Information	Rate *
Processing Application Fee	\$10.00 per request
<b>Item 1</b>	
(a) for locating and retrieving a record	\$7.50 per 1/4 hr after first 3 hours
(b) for producing a record manually	\$7.50 per 1/4 hr
(c) for producing a record from a machine readable record from a server or computer	\$7.50 per 1/4 hr for developing a computer program to produce the record
(d) for preparing a record for disclosure and handling a record	\$7.50 per 1/4 hr
(e) for shipping copies	actual costs
(f) for copying records	
(i) floppy disks	\$2 per disk
(ii) CDs and DVDs, recordable or	\$4 per disk
(iii) computer tapes	\$40 per tape, up to 2400 feet
(iv) microfiche	\$3 per fiche
(v) microfilm duplication	\$25 per roll for 16 mm microfilm \$40 per roll for 35 mm microfilm
(vi) microfiche or microfilm to paper	\$0.50 per page (8.5" x 11")
(vii) photographs, colour or black white	\$5 to produce a negative \$12 each for 16" x 20" photo \$9 each for 11" x 14" photo \$4 each for 8" x 10" photo \$3 each for 5" x 7" photo
(viii) photographic print of textual,	\$12.50 each (8" x 10")

<b>Freedom of Information (cont.)</b>	<b>Rate *</b>
(ix) dot matrix, ink jet, laser print or photocopy, black and white	\$0.25 per page (8.5" x 11", 8.5" x 14" or 11" x 17")
(x) dot matrix, ink jet, laser print or photocopy, colour	\$1.65 per page (8.5" x 11", 8.5" x 14" or 11" x 17")
(xi) scanned electronic copy of a paper record	\$0.10 per page
(xii) photomechanical reproduction of 105 mm cartographic record/plan	\$3 each
(xiii) slide duplication	\$0.95 each
(xiv) audio cassette tape (90 minutes or fewer) duplication	\$5 per cassette plus \$7 per 1.4 hr of recording
(xv) video cassette recorder (VHS) tape (120 minutes or fewer) duplication	\$5 per cassette plus \$7 per 1.4 hr of recording

## **Item 2**

For commercial applicants for each service listed in Item 1      actual cost to the public body of providing that service

\* Combined services and documents are subject to GST and PST.

The definitions contained within the *Freedom of Information and Protection of Privacy Act*, and the *Freedom of Information and Protection of Privacy Regulation* apply to the Freedom of Information Fees section of this bylaw.



## Texada Recreation Commission Rental Schedule

Product	Rate *	Liability Insurance
<b>Ball Fields</b>		
Commercial Use		
Resident business	\$120.00 / day + \$500 Damage deposit	Liability insurance required
Non-resident business	\$150.00 / day + \$500 Damage deposit	Liability insurance required
<b>Community Hall</b>		
<b>Community Use</b>		
Business meetings	\$16.50 / hour	See insurance matrix
Non-profit meetings	\$11.00 / three hours	See insurance matrix
Community service functions	\$5.50 / three hours	See insurance matrix
Recreational	\$11.00 / three hours + \$100 Damage deposit	See insurance matrix
<b>Private / Commercial Use</b>		
Quilting Guild	\$55.00 / day	No
Public functions (daytime)	\$33.00 / day	See insurance matrix
Children's birthday parties	\$33.00 / day + \$100 Damage deposit	See insurance matrix
Entertainment events (Texada groups)	\$33.00 / day + \$500 Damage deposit	Liability insurance required
Entertainment events (Non-Texada groups)	\$55.00 / day + \$500 Damage deposit	Liability insurance required
Parties (no alcohol)	\$110.00 / day + \$500 Damage deposit	See insurance matrix
Parties if tickets sold or alcohol served/sold/or on premises	\$110.00 / day + \$500 Damage deposit	Liability insurance required
Buildings and grounds	\$250.00 / day	See insurance matrix

\* All fees are subject to GST.



### **Texada Island Airport Fees and Charges**

<b>Description</b>	<b>Daily / Monthly Rate *</b>	<b>Annual Rate **</b>
<b>Light Aircraft</b>		
Tie-down fee	\$5.00 per day \$30.00 per month	\$250.00**
<b>Heavy Aircraft</b>		
Tie-down fee	\$5.00 per day \$30.00 per month	\$250.00**
<b>Special Use Permit fee:</b>		
Non-profit / Commercial	No charge	No charge
<b>Vehicle parking fee</b>	No charge	No charge

\* All fees are subject to GST

\*\* Annual rates include a designated tie-down area

**Use of the airport is subject to the rules and regulations as set out in the applicable regulations, policies and bylaws.**

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### **Savary Island Barge Site Fee Schedule**

<b>Licence Type (Commercial Operators)</b>	<b>Fee *</b>	<b>Payable Date</b>
Year-round operating sub-licence Maximum use 5 days per week	\$2,000.00	January 30 - Annually
Part year operating sub-licence  September - June, as per the "Specific Rules and Management Strategies"	\$500.00	January 30 - Annually
One-time landing use operating sub-licence Requires written permission from the qRD	\$500.00	January 30 or upon application

\* All fees are subject to GST

**All operators are required to operate as per the "Specific Rules and Management Strategies" contained within the Savary Island Barge Site Management Plan.**

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