

qathet Regional District

SAVARY ISLAND COMMUNITY PLAN ADVISORY COMMITTEE

Terms of Reference

Mandate:

The Savary Island Community Plan Advisory Committee provides advice on matters related to the review and update of the Savary Island Community Plan.

Membership:

The Savary Island Community Plan Advisory Committee is an advisory committee consisting of ten (10) to fifteen (15) community members under the chairmanship of an appointed Regional District Director.

Chair:

The Savary Island Community Plan Advisory Committee Chair is Director Jason Lennox.

Roles and Responsibilities:

The key roles and responsibilities of the Advisory Committee include:

- Review and provide general guidance on background information, draft materials, outreach activities and materials, and draft plan sections.
- Provide direction in the creation of draft OCP goals, objectives, policies, and implementation strategies.
- Assist the project team in identifying and evaluating potential alternatives to address key community issues and opportunities.
- Provide feedback on the OCP structure and format to ensure usability.
- Participate in community engagement activities when available.
- Assist in identifying and connecting the project team with key interest groups.
- Assist in informing the community about the OCP review process and encourage participation of members of the community.
- Report to qRD Board through regular updates prepared by staff on behalf of the committee.
- Act in a strictly advisory role, recognizing that the project team will consider the input and recommendations of the committee, as well as technical information and data.

Committee Appointments:

The Regional District will advertise applications for membership on the qRD website, in the PEAK newspaper, through email distribution to Savary Island citizens and community groups and through postings on Savary Island.

The Regional Board will appoint initial members upon completion of the selection process.

Meeting Schedule:

Committee will meet virtually three (3) to five (5) times between November 2024 and July 2025, at key milestones in the planning process.

Meeting Expenses:

Committee members will serve without remuneration.

Costs of printing and circulating materials for agendas and miscellaneous expenses will be financed through the Planning budget of the Regional District.