



CIVIC ADDRESS REQUEST FORM

Try to provide as much information as possible. Need help filling out this form? Please contact us.

Personal information is collected by the qathet Regional District under the authority of section 26(c) of the *Freedom of Information and Protection of Privacy Act*.

Ownership

If multiple owners or corporation, please include supporting documents.

Registered Owner(s):

Name of Applicant:

Mailing Address:

Phone:

Email:

Preferred method of communication:

- Mail
- Email

Are you:

- existing owner
- new owner (proof of ownership required)

Property Information

Available on your BC Assessment Notice of Assessment

Legal Description:

PID:

Reason for Request

- | | |
|---|-------------------|
| <input type="checkbox"/> New Construction | Address Change |
| <input type="checkbox"/> Existing Structure | Utilities to site |
| <input type="checkbox"/> Address Confirmation | Other: |
| <input type="checkbox"/> Address Correction | |

Driveway Location and Siting of Building(s)

Map on reverse to sketch location of the access road, driveway, and dwellings or serviced buildings; or please provide a map.

Driveway is located _____ (indicate metres or feet) from the:

- | | |
|---|---|
| <input type="checkbox"/> Northeast corner of property | <input type="checkbox"/> Northwest corner of property |
| <input type="checkbox"/> Southeast corner of property | <input type="checkbox"/> Southwest corner of property |

Request forms can be submitted in person, by mail, or by email to mapping@qathet.ca

Civic addressing is provided as a service to assist in 911 emergency services and does not indicate approval or compliance with qathet Regional District bylaws.

OFFICE USE ONLY
Electoral Area:
OCP Designation :
Zoning:
Issued address:
Reason: <ul style="list-style-type: none"> <input type="checkbox"/> Owner's request <input type="checkbox"/> Confirmation of assignment <input type="checkbox"/> Road name change <input type="checkbox"/> Driveway location change <input type="checkbox"/> Other:
<i>Not issued (reason):</i>



Sketch location of the access road, driveway, and dwellings or serviced buildings for address assignment.

N															
S															

Additional information: